



Position: Bar Manager

Role:

- To assist the F&B Manager in the effective running of the bar and ensuring customer satisfaction by maintaining an exceptional standard of delivery and professionalism whilst achieving profitability in line with budget, which will also include weekend and evening shifts.
- To ensure and maintain that the standard and level of service delivery to the members and guests is of the highest possible quality.
- To maintain and contribute an open and effective line of communication with the Sales team, Bars, and the Kitchen.

Key Duties and Responsibilities:

- To take positive action to meet department objectives and targets.
- To be proactive in maximising sales and generating revenue.
- To input new ideas for service and products to maintain competitive and leading edge.
- To be an effective communicator with members/guests and at all levels of the venue.
- To compile required statistics/reports.
- Able to operate EPOS systems fluently and use reports from them.
- To ensure stock items behind the bars are always within expiry date.
- To oversee cash and stock control consistently according to company policy
- To ensure guest drinks are prepared and served according to company standards.
- To ensure accurate stock-takes are carried out according to company policy.
- To be involved in the setting of service and quality standards, and to monitor and strive for their achievement.
- To monitor, anticipate and react to customer needs consistently to ensure maximum guest satisfaction.
- To pay attention to detail in all aspects of the customer journey.
- To take prompt action to resolve complaints according to company policy.
- To build positive relationships with clients/guests to ensure customer satisfaction.
- To ensure high standards of cleanliness throughout the bars.
- To lead team by example.

Goring & Streatley Golf Club, Rectory Road, Streatley on Thames. RG8 9QA

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- To coach individual team members to develop their skills and maximise performance.
- To give clear direction and guidelines to team members.
- To delegate and manage distribution of workload effectively.
- To ensure appearance of team members is according to company policy.
- To share ideas and problems with the team and encourage their input in helping make decisions where possible.
- To supervise the department and team in a fair, consistent and responsible way.
- To attend meetings as required.
- To handle cash and keys responsibly and according to company policy.
- To assist in ensuring that the department complies with all statutory and legal requirements, including fire, Health and Safety, licensing, and employment.
- To have clear working knowledge of all company policies and operate within them at all times.
- To ensure staff awareness of relevant company policies.
- To undertake any other duties as and when required by Senior Management.
- Have competent cellar management training.
- Compile rotas
- Capable of ordering products whilst ensuring Margins are kept in line with budgets.

Due to the location of the golf club, a vehicle is required.

2 Years minimum Bar Management experience required.

Job Type: Full-time, Permanent

Salary: £24,000.00 per year

COVID-19 considerations:

We are Covid-19 compliant, and the successful applicant will be required to wear a mask whilst on duty. We follow government guidelines on Covid-19 Precautions.

Contact: General Manager – Martin Hucklesby

Email: generalmanager@goringgolf.co.uk

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